

## **Higher Education and Student Affairs** **Spring 2017 Practicum Opportunities**

### **Title of Practicum**

IUPUI Alternative Break Practicum Experience

### **Practicum Description Summary**

The IUPUI Alternative Breaks (AB) program is looking for 1-3 HESA graduate students who are committed to community service and social justice. This is a co-constructed practicum position where students will design their position description with the supervisor, selecting from ten (10) different responsibilities outlined below. This position is for students interested in directly advising student leaders and going on an Alternative Spring Break trip as well as focusing on only administrative tasks in an office setting. Opportunities include: directly advising student leaders, service-learning education and practical experience, program planning, assessment, research, and curriculum design.

### **Sponsoring Office**

The Leadership Development & Civic Engagement (LDCE) programming area of the Office of the Campus Center and Student Experiences (CCSE) at Indiana University – Purdue University Indianapolis (IUPUI)

**Department/Office Website Address:** <http://go.iupui.edu/alternativebreaks>

**If multiple students can be selected for this position, please indicate the number of practicum students the site is willing to host:**

Spring 2017

Number available:1-3

**Please identify any requirements outside the 8 hours per week of the practicum experience the student would be expected to complete:**

- Attend the Alternative Break Scholar Retreat on Saturday, January 20<sup>th</sup> from 10:00am-5:00pm. *Note: This is a preference but not a requirement.*
- Possibly attend an Alternative Spring Break trip (March 12 – March 18, 2017). Trip expenses are covered by the program. *Note: This depends on availability.*
- Work as support staff at the Alternative Breaks Reorientation event on Saturday, April 21<sup>st</sup> from 8:00am – 3:00pm.

**Learning outcomes associated with the practicum experience in your office:**

1. Practicum students will be able to explain concepts associated with Alternative Breaks and service-learning scholarship, such as the active citizen continuum, mutually beneficial relationships, community voice, and more.
2. Practicum students will be able to explain concepts associated with critical service-learning and critical race theory, and how the theories apply to Alternative Break experiences.

3. Practicum students will be able to apply the techniques required to successfully advise student leaders planning a major event.
4. Practicum students will be able to explain the logistical requirements of planning an alternative break trip and related programs, including working with community partners, risk management, meal management, van rentals, budgeting, and more.
5. Practicum students will be able to conduct an assessment project for service-learning co-curricular programs and apply this knowledge to other programs.
6. Practicum students will be able to design curriculum that is appropriate for Alternative Break student leaders and for student trip participants on subjects related to leadership, civic engagement, and social issues in society.

**Provide a brief summary of the activities, duties, responsibilities and/or special projects associated with this position:**

Multiple practicum positions are available. Practicum students do not necessarily need to directly advise an Alternative Spring Break (ASB) trip and could focus on assessment and administrative support.

Responsibilities may include the following actions; please note the practicum student and supervisor will finalize the list through a co-creation method during the interview process. Practicum students will work on 1-3 of the following responsibilities:

1. Support the AB Leadership, which consists of the staff (Niki Messmore), current HESA practicum students for the academic year (Shelby Dance & Alyssa Luna), and four (4) student coordinators of the AB program. This may include: advising, building program infrastructure, and curriculum design for trainings provided for the seven (7) Alternative Break Trip Leaders (ABTL).
2. Advising support to the Alternative Breaks Trip Leaders (ABTL). Graduate practicum students will directly advise one (1) pairing of ABTL students who are planning an Alternative Spring Break (ASB) trip. If the practicum student opts for this responsibility, they will attend the ASB trip in March.
  - o Note: To just apply as a ASB advisor, use this link: <http://bit.ly/1NDJW0i>
3. Data collection and analysis to support Alternative Break assessment efforts. This will include: data entry for ASB pre/post tests completed by participants and conducting a themed analysis for the annual report. There are opportunities to design survey instruments.
4. Plan the major event of the year: Alternative Spring Break Reorientation. This event brings together all eight (8) trips and 100+ trip participants in a day of service and reflection.
5. Curriculum design for student leader trainings and pre-trip education meetings for spring 2018 and the 2018-2019 academic year.
6. Coordinate the scholarship application recruitment and review process for the Sam H. Jones Alternative Break Scholarship.
7. Research and implement a plan to support building an alumni program for Alternative Break participants.
8. Fall Alternative Break (FAB) 2018 planning for October 2018.

9. Research future Alternative Break service and housing sites to create a database for the 2018-2019 academic year.
10. Attend AB Scholar training meetings as needed (Fridays 3:00pm-5:00pm, weekly)
11. Other administrative duties as needed and/or as requested by the practicum student.

**Site Supervisor for Practicum Experience:**

Name Niki Messmore (IU HESA alum, 2014)  
Address 420 University Blvd, Campus Center 370, IUPUI, Indianapolis, IN 46202  
Phone 317- 274-8936  
E-mail nmmessmo@iupui.edu

**Individual completing this form:**

Name Niki Messmore (IU HESA alum, 2014)  
Address 420 University Blvd, Campus Center 370, IUPUI, Indianapolis, IN 46202  
Phone 317- 274-8936  
E-mail nmmessmo@iupui.edu

- Yes, my department plans to attend the HESA Practicum Fair and we have completed the description form**
- No, my department does not plan to attend the HESA Practicum Fair, but we have available opportunities for students and I have completed the description form**
- No, my department does not plan to attend the HESA Practicum Fair and we have no available opportunities at this time.**

**Please submit completed practicum description form to Amy Núñez, [hesaga@indiana.edu](mailto:hesaga@indiana.edu), by October 6, 2017. Past practicum descriptions can be found at <http://education.indiana.edu/students/graduates/programs/hesa/masters-practicum-opportunities%202015.html>**

If you should have questions concerning this form or the establishment/maintenance of practica in your office, please do not hesitate to contact Danielle De Sawal, HESA Master's Program Coordinator, Education 4272, at 856-8382 or via e-mail at [ddeawal@indiana.edu](mailto:ddeawal@indiana.edu).

Thank you!